RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, October 12, 2026.

The monthly meeting convened at 7:30 PM in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator and 2nd Assistant Chief Tim Brousseau, Administrative Assistant Lisa Castaldo, Chief Tim Kimball, 1st Assistant Chief Michael Stanley, Lt. Don Andrews, and President Phil Brousseau. Commissioner Andrew Casucci was absent.

Bills

1. A listing of transactions numbered 18589 through 18616, totaling $55,579.58, was presented to the Board for approval.

Commissioner Pettis made a motion to pay the bills. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Old Business

Commissioner Schanz made a motion to approve the minutes of the September 14, 2026 meeting. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Treasurer's Report

1. Bank statements, account reconciliations, and check images for September 2026 and the listing of transactions approved and paid in September 2026 were given to Commissioner Bowman for verification.
2. Bank statements, account reconciliations, and check images for August 2026 were returned to the Treasurer.

Commissioner Pettis made a motion to accept the Treasurer's report. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Chief's Report

1. Commissioner Schanz made a motion for Brian Scalzo to take Basic Passenger Vehicle Rescue at Midway in Albany Co. on xxxx. Commissioner Pettis seconded the motion. The motion was carried unanimously.
2. Commissioner Pettis made a motion to purchase a roof ladder from The Fire Store for $606. Commissioner Schanz seconded the motion. The motion was carried unanimously.
3. Commissioner Dave Pettis made a motion to approve the following apparatus:
    a. ETA-621, ER-631, ETA-622, TA-626, and M-635 for a drill on October 21st at Jonesville
    b. ETA-621 for Firefighter 2 on October 17th at Wilton
4. ER-631 will be OOS in November for approximately 10 days for warranty work

Administrator's Report

1. The administrator will obtain another quote for internet service at Station #2.
2. There was discussion on leaving Spectrum. Commissioner Schanz made a motion for a one (1) year contract with Clearly Trunking for $114 per month and thereafter a three (3) year contract for $93 per month. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Administrative Assistant's Report

1. Bingo will be renamed as a recruitment and retention category.
2. A back flow inspection will be done next year by CMC.

New Business

1. There will be a CAFDA seminar on Saturday, November 17th at Guilderland. Information is in the correspondence folder on the table.
2. The notice for the budget hearing was published in the Gazette.

Miscellaneous

1. Mowing is very satisfactory at Station #2. The bushes around the station will be removed.
2. The parts for ETA-625 are in and the truck will be going out to VRS.
3. There was discussion to update the pictures of all apparatus to be displayed at Station #1.
4. The ceiling fans at Station #3 will be replaced next year.
5. There was discussion on whether to leave the doors opened or closed on the apparatus. The doors should be closed.

Executive Session

Commissioner Schanz made a motion to go into Executive Session for personnel discussions. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Commissioner Schanz made a motion to come out of Executive Session. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Recess

Commissioner Schanz made a motion to recess until Tuesday, October 20, 2026 at 7:00 PM. Commissioner Pettis seconded the motion. The motion was carried unanimously. The meeting was recessed at 9:30 PM.

Reconvene

The October 12, 2026 meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District reconvened at 7:00PM in the Commissioners' room at Station #2.

Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrative Assistant Lisa Castaldo, Lt. Don Andrews President Phil Brousseau, Kevin Kruger, and Matt Foster.

Public Hearing for the 2027 Budget

Commissioner Bowman called the Public Hearing to order at 7:00 PM.

No one from the Public attended the hearing.

Commissioner Schanz made a motion to close the Public Hearing. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Miscellaneous

1. Commissioner Schanz moved and Commissioner Pettis seconded a resolution to approve the final budget for 2027 within real property tax limit. The secretary called the roll:

Commissioner Kevin Bowman	yes	
Commissioner Marty Schanz	yes	
Commissioner Andrew Casucci		absent
Commissioner Grant Keeler	yes	
Commissioner Dave Pettis	yes	

The resolution is adopted.

2. Received the client statement for September 2026 from UBS.
3. Received a resignation letter from Commissioner Pettis effective November 1, 2026.
4. Commissioner Pettis made a motion to appoint Kevin Kruger as Commissioner to fulfill Commissioner Pettis's term. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Executive Session

Commissioner Pettis made a motion to go into Executive Session for discussion on personnel. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Commissioner Pettis made a motion to come out of Executive Session. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Adjournment

Commissioner Pettis made a motion to adjourn. Commissioner Keeler seconded the motion. The motion was carried unanimously. The meeting was adjourned at 7:45 PM. The next meeting will be Monday, November 9, 2026 at 7:30 PM in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer Ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District