

RE: Minutes of the September 9, 2026 meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, September 9, 2026.

The monthly meeting convened at 7:30 PM in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Grant Keeler, Lt. Don Andrews, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator and 2nd Assistant Chief Tim Brousseau, Administrative Assistant Lisa Castaldo, Chief Tim Kimball, 1st Assistant Chief Mike Stanley, President Phil Brousseau, and Mark Hines.

Bills

1. A listing of transactions numbered 18529 through 18562, totaling \$104,787.64, was presented to the Board for approval.

Commissioner Keeler made a motion to pay the bills. Commissioner Schanz seconded the motion. The motion was carried unanimously.

Old Business

Commissioner Schanz made a motion to approve the minutes of the August 10, 2026 meeting. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Treasurer's Report

1. Bank statements, account reconciliations, and check images for August 2026, and the listing of transactions approved and paid in August 2026 were given to Commissioner Casucci for verification.
2. Bank statements, account reconciliations, and check imaged for July 2026 were returned to the Treasurer.

3. A proposed copy of the 2027 General Fund Budget was presented to the Board. Commissioner Schanz made a motion to adopt the proposed 2027 budget. Commissioner Casucci seconded the motion. The motion was carried unanimously.

A budget hearing will be held on Tuesday, October 20, 2026.

Commissioner Schanz made a motion to accept the Treasurer's report. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Chief's Report

1. Commissioner Schanz made a motion to approve Steven Romanowski, Brendan Wells, and Jairo Rodrigues into membership in the Vischer Ferry Volunteer Fire Company. Commissioner Casucci seconded the motion. The motion was carried unanimously.
2. Commissioner Schanz made a motion to approve the membership and all necessary apparatus for a search and rescue drill on September 16th at Jonesville. Commissioner Casucci seconded the motion. The motion was carried unanimously.
3. Commissioner Schanz made a motion to approve the following apparatus:
 - a. ETA-625 for BEFO on September 26
 - b. Necessary apparatus for Fire Prevention on October 6th, 7th, and 22nd.Commissioner Casucci seconded the motion. The motion was carried unanimously.
4. Commissioner Casucci made motion to declare six (6) radios surplus. Commissioner Keeler seconded the motion. The motion was carried unanimously. The radios will be given to Waterford.
5. Commissioner Schanz made a motion to have Stripes The Sign Shop install the graphics on the Special Ops trailer for \$2,950. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Administrator's Report

1. Albany Med Occupational Medicine will be doing the physicals this year.
2. The Administrator will inquire with Halfmoon to see if they will host the Gathering this year.

Administrative Assistant's Report

1. Received a second quote from xxxxx (Marty will get it to me)
2. We will be getting quotes for cleaning services.
3. There have been some issues with Life Song. There will be a staff meeting on September 24th, which the Administrative Assistant will attend, to discuss the issues.
4. The Inspection dinner will be Thursday, November 12th at the Bears restaurant.

New Business

1. Received the minutes of the August 5, 2026 meeting of the Vischer Ferry Volunteer Fire Company.
2. Received the client statement for August 2026 from UBS
3. Received a copy of the legal notice from the Gazette for heaters for the Station #2 truck room.
4. Received *Fire District Affairs* for August and September 2026.

Miscellaneous

1. The Lucas tool off ETA-622 was leaking and was sent to MES.
2. VRS is working on getting 2 1/2" pipe to the front discharge.
3. The docks will come in within the next few weeks.
4. The headset will be installed in TA-626 next week.
5. Car-62 has been repaired. A claim was sent to Utica National
6. We are waiting for an estimate from VRS for small items for ER-631. The cost should be \$2,000-3,000.
7. Working on the heaters for Station #2 truck room.
8. The boiler for Station #2 should be included in the 2027 budget.
9. The ice maker at Station #1 will be removed and a freezer will be installed. Maplewood Ice will be delivering 20 lb. bags of ice. The Company will be paying for the ice.
10. Homeschooled children will attend a fire prevention class at Station #1 on October 1st.

Executive Session

Commissioner Schanz made a motion to go into Executive Session for the purpose of discussing legal questions and also personnel concerns. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Commissioner Schanz made a motion to come out of Executive Session. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Adjournment

Commissioner Schanz made a motion to adjourn. Commissioner Keeler seconded the motion. The motion was carried unanimously. The meeting was adjourned at xxxx PM. The next meeting will be Monday, October 12, 2026 at 7:30 PM in the Commissioners' room at Station #2.

September 14, 2026 cont'd

Respectfully submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer Ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District