

RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, August 10, 2026.

The monthly meeting convened at 7:30 PM in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Andrew Casucci, Commissioner Grant Keeler, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator and 2nd Assistant Chief Tim Brousseau, Administrative Assistant Lisa Castaldo, Chief Tim Kimball, Lt. Don Andrews, and President Phil Brousseau. Commissioner Marty Schanz was absent and Commissioner Dave Pettis was absent for medical reasons.

Bills

1. A listing of transactions numbered 18456 through 18500, totaling \$31,675.06, was presented to the Board for approval.

Commissioner Keeler made a motion to pay the bills. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Old Business

Commissioner Casucci made a motion to approve the minutes of the July 13, 2026 meeting. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Treasurer's Report

1. Bank statements, account reconciliations, and check images for July 2026, and the listing of transactions approved and paid in July 2026 were given to Commissioner Casucci for verification.
2. Bank statements, account reconciliations, and check images for June 2026 were returned to the Treasurer.

3. A budget workshop has been scheduled for 7:30 PM on August 24

Commissioner Keeler made a motion to accept the Treasurer's report. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Chief's Report

1. Commissioner Casucci made a motion to approve JP Plamondon, Matt Foster, and Brandon McGarrety to attend BEFO in Halfmoon starting August 26 through October 17.
Commissioner Keeler seconded the motion. The motion was carried unanimously.
2. Commissioner Keeler made a motion to purchase the following:
 - a. Hooks for bailout trainer to organize ropes from Amazon for \$24.99.
 - b. Mesh laundry bags from Amazon for \$9.99
 - c. Velcro straps for webbing and ropes from Amazon for \$16.99
 - d. Glucometer program \$200 application fee
 - e. Three (3) epinephrine kits from EMS Stuff @ \$66.30 each for a total of \$198.90
 - f. Eight (8) pairs of structural gloves from Dival Safety @ \$125 each for a total of \$1,000 (State contract #PC69018)
 - g. One (1) helmet shield and one (1) name tag for JP Plamondon.Commissioner Casucci seconded the motion. The motion was carried unanimously.
3. Commissioner Casucci made a motion to allow the use of one pickup truck to go to Maine to pick up lobsters for Lobsterama on October 2nd. Commissioner Keeler seconded the motion. The motion was carried unanimously.
4. Received an invitation to Clifton Park-Halfmoon Ambulance Corp to attend their 75th Anniversary gala at Rivers Casino on September 19th.
5. The ISO audit was completed on August 6th. We are awaiting the results.

Administrator's Report

1. Station #2 doors will be repaired in late August or Early September.
2. Discussion on a new computer for the Treasurer. Questions will be referred to Tim Hannigan.

Administrative Assistant

1. We are waiting on the repair of the window at Station #3
2. Permission was granted to bring the Administrative Assistant's dog to work.
3. The dehumidifier is up and running in the Commissioners' room. The maintenance person will install it permanently by venting it through the wall.
4. James Davies will be mowing the lawn at stations #2 and 3. He will be paid \$500 monthly.

New Business

1. Received a listing of the 2026 fire district tax data from Saratoga County Real Property Tax Service.
2. Received the minutes of the July 1, 2026 meeting of the Vischer Ferry Volunteer Fire Company.
3. Received the client statement from UBS for July 2026.
4. Received the Letter of Credit from TD Bank.

Miscellaneous

1. Discussion on children of members using the fitness room. Commissioner Bowman will contact Attorney Hannigan.
2. Commissioner Casucci made a motion to purchase one (1) headset and equipment for TA-626 from Bearcom for \$4,460.95. Commissioner Keeler seconded the motion. The motion was carried unanimously.
3. The upper compartment covers on ER-631 were modified and will be installed by VRS.
4. We are requesting three quotes for seal coating the parking areas of all three stations.
5. The estimated cost for the installation of new, natural gas, unit heaters in the truck room at Station #2 is under the competitive bidding threshold for public works projects. Commissioner Casucci made a motion to proceed with the installation based on the quote for \$33,188 received from CMC, Inc. in July. Additional vendor quotes were requested, but none have been received to date. Commissioner Keeler seconded the motion. The motion was carried unanimously.
6. Commissioner Keeler moved and Commissioner Casucci seconded a resolution to authorize expenditure of an amount not to exceed \$35,000 from the Building and Land Reserve Fund for the installation of two natural gas unit heaters in the truck room at Station #2.

The Secretary called the roll:

Commissioner Bowman	yes	
Commissioner Schanz		absent
Commissioner Casucci	yes	
Commissioner Keeler	yes	
Commissioner Pettis		absent

The resolution is adopted.

7. Commissioner Casucci made a motion for the following budget modification: Add an appropriation to the 2026 budget for "Expenditure – Reserves" in the amount of \$35,000 to upgrade the Station #2 truck room heating. Revenue to be provided by designating \$35,000 of "Fund Balance – Reserves" as "Appropriated Fund Balance- Reserves". Commissioner Keeler seconded the motion. The motion was carried unanimously.

8. There will be a meeting with the Clifton Park Water Authority on August 19th to discuss bringing public water to Station #2.
9. Commissioner Schanz has a new e-mail: martyschanz@gmail.com.

Recess

Commissioner Casucci made a motion to recess the meeting until Monday, August 24th at 7:30 PM in the Commissioners' room for discussions and preparation of the proposed budget for 2027. Commissioner Keeler seconded the motion. The motion was carried unanimously. The meeting was recessed at 9:45 PM.

Reconvene

The August 10, 2026 meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District reconvened on Monday, August 24, 2026.

Those in attendance were Commission Kevin Bowman, Commissioner Marty Schanz, Commissioner Grant Keeler, Lt. Don Andrews, Treasurer Carl Visconti, Administrator and 2nd Assistant Chief Tim Brousseau, Administrative Assistant Lisa Castaldo, Commissioner Dave Pettis (via phone) and Chief Tim Kimball (via phone). Commissioner Casucci was absent.

Bills

1. A listing of transactions numbered 18504 through 18515, totaling \$4,517.05, was presented to the Board for approval.

Commissioner Schanz made a motion to pay the bills. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Budget Workshop

The 2027 budget worksheet (attached) was reviewed and some adjustments to the working budget were made. The final review and adoption of the proposed budget will be completed at the next Board meeting.

Miscellaneous

Other items discussed:

1. The position of Deputy Treasurer
2. Engineering costs for water to Station #2
3. Building maintenance
4. Sealcoating all three stations is needed soon.
Commissioner Schanz made a motion to hire Valley Sealcoating & Striping to seal coat and stripe Stations #1, 2, & 3, not to exceed

\$10,000, pending final quotes. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Executive Session

Commissioner Schanz made a motion to go into Executive Session for the purpose of discussion of employee salaries. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Commissioner Schanz made a motion to come out of Executive Session. Commissioner Keeler seconded the motion. The motion as carried unanimously.

Adjournment

Commissioner Schanz made a motion to adjourn. Commissioner Keeler seconded the motion. The motion was carried unanimously. The meeting was adjourned at 9:30 PM. The next meeting will be Monday, September 14, 2026 at 7:30 PM in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer Ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District