

Minutes of the March 9, 2026, meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, March 9, 2026.

The monthly meeting convened at 7:30 PM in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Andrew Casucci, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Chief Tim Kimball, 1<sup>st</sup> Assistant Chief Michael Stanley, 2<sup>nd</sup> Assistant Chief Tim Brousseau, President Phil Brousseau, Captain Ron Bruzdinski, Jr., Captain Trevor Bobrow, Ralph Lemme – UBS, and Craig Relyea – Firefly. Commissioner Schanz was absent.

Mr. Lemme discussed the following:

1. Our portfolio has held up well.
2. Our benchmark allocation is in line and the performance is strong.
3. Recommendations:
  - a. Reallocate:
    - i. AB Large Cap Growth Fund to Vanguard Large Cap Growth Fund
    - ii. Vanguard Small Cap Index to First Eagle Global Allocation
    - iii. Vanguard Ultra Short Bond Fund to Vanguard Short Term Bond
  - b. Rebalance:
    - i. UBS PACE Mutual Funds to Stated Allocation

Commissioner Pettis made a motion to approve Mr. Lemme's recommendations. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Mr. Relyea discussed the following:

1. The minimum required contribution for 2026 has been calculated at \$72,843.

2. Since our funded ratio is currently at 110.7%, with a program surplus of \$298,997, FireFly has recommended making the minimum contribution of \$72,843 for 2026.

Mr. Lemme and Mr. Relyea left at 8:10 PM.

### **Bills**

1. A listing of transactions numbered 18166 through 18224, totaling \$148,219.90, was presented to the Board for approval.

Commissioner Pettis made a motion to pay the bills. Commissioner Keeler seconded the motion. The motion was carried unanimously.

### **Old Business**

Commissioner Casucci made a motion to approve the minutes of the February 9, 2026, meeting. Commissioner Pettis seconded the motion. The motion was carried unanimously.

### **Treasurer's Report**

1. Bank statements, account reconciliations, and check images for February 2026 and the listing of transactions approved and paid in February 2026 were given to Commissioner Casucci for verification.
2. Bank statements, account reconciliations, and check images for January 2026 were returned to the Treasurer.

Commissioner Keeler made a motion to accept the Treasurer's report. Commissioner Pettis seconded the motion. The motion was carried unanimously.

### **Chief's Report**

1. Commissioner Pettis made a motion to approve the following:
  - a. In-service training at Stratton AG on March 18.
  - b. Mutual aid training with Boght on March 11 at the Century House.Commissioner Casucci seconded the motion. The motion was carried unanimously.
2. Commissioner Pettis made a motion to purchase the following:
  - a. Five (5) SCBA masks from Dival @ \$415 each for a total of \$2,075. (State contract # PC69018)
  - b. Five (5) helmets from Dival @ \$399 each for a total of \$1,995. (State contract #PC69018)
  - c. Seven (7) Motorola portable radios and accessories from Pittsfield Communications for \$53,612.50. (State contract #PT68722)

- d. Six (6) portable radio batteries from Motorola @ \$70.20 each for a total of \$421.20. (State contract #PT68722)
    - e. Two (2) helmet shields and coat tags from Conway.
- Commissioner Casucci seconded the motion. The motion was carried unanimously.
3. Commissioner Pettis made a motion to approve the following apparatus:
  - a. ETA-621 to support BEFO/IFO class in Wilton March 21.
  - b. ETA-625, ER-631, and M-635 for training with Boght FD on March 11<sup>th</sup>.
  - c. TA-626, ER-631 and pickups for training at Stratton AG on March 18<sup>th</sup>.
- Commissioner Casucci seconded the motion. The motion was carried unanimously.
4. Discussion on overhead door at Station #2.

### **Administrator's Report**

1. An informal meeting of area fire department officials will be held at Jonesville on Friday, March 13<sup>th</sup> at 6:00 PM.
2. Commissioner Pettis made a motion to have Dival flow test the SCBA for \$1,858.22. Commissioner Casucci seconded the motion. The motion was carried unanimously.
3. Commissioner Keeler made a motion to purchase four (4) speakers and necessary equipment from Bearcom for \$3,132.62 for Station #2. Commissioner Pettis seconded the motion was carried unanimously.
4. Received quotes from three vendors to update the building access systems at Station #1 and 2. Commissioner Pettis made a motion to select Doyle Security Systems for the Station #2 upgrade at an installation cost of \$9,425, plus \$40 per month for the Alarm.com access account. Station #1 will be done next year.
5. The fob for Station #1A does not work. The key for the station is in Sation #1.

### **Administrative Assistant's Report**

1. Commissioner Pettis made a motion have Guerin perform yearly maintenance on the generators at all three stations for \$2,045. Commissioner Casucci seconded the motion. The motion was carried unanimously. Guerin will also complete the repairs on the Station #2 and #3 generators as quoted after their February service calls.

### **New Business**

1. The fitness facility guidelines were presented to the Board for approval. Some items were added. These will be sent to Avid Ins. and Attorney Hannigan for review.
2. Received the minutes of the February 4, 2026, meeting of the Vischer Ferry Fire Company.
3. Received information from FASNY for Commissioner training.
4. Received *Fire District Affairs* for February and March 2026.

5. Received the client statement from UBS for January and February 2026
6. Received the letter of credit from TD Bank.
7. Received thank you notes from the Clifton Park Baptist Nursery School for a Fire Prevention program.

### **Miscellaneous**

1. ETA-626 will be out at VRS to finish mounting equipment.
2. Information on prevailing wages will be coming soon.
3. There seems to be a rodent problem at Station #1. Lisa will contact a pest control contractor.
4. There is a new vise on the workbench at Station #3.
5. Commissioner Pettis made a motion to approve a pancake breakfast put on by the Company on March 20-22. Commissioner Keeler seconded the motion. The motion was carried unanimously.
6. There is nothing wrong with the expansion tank for the boiler at Station #1.

### **Adjournment**

Commissioner Pettis made a motion to adjourn. Commissioner Casucci seconded the motion. The motion was carried unanimously. The meeting was adjourned at 9:30 PM. The next meeting will be on Monday, April 13, 2026 at 7:30 PM in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary  
Board of Fire Commissioners  
Vischer Ferry Fire District

Kevin Bowman, Chairman  
Board of Fire Commissioners  
Vischer Ferry Fire District