

RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on November 11, 2025.

The monthly meeting convened at 7:30 PM in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Andrew Casucci, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Chief Tim Kimball, 1<sup>st</sup> Assistant Chief Allen Van Cleef, 2<sup>nd</sup> Assistant Chief Michael Stanley, President Phil Brousseau, and Don Andrews.

### **Bills**

1. A listing of transactions numbered 17913 through 17961, totaling \$24,766.01, was presented to the Board for approval.

Commissioner Pettis made a motion to pay the bills. Commissioner Keeler seconded the motion. The motion was carried unanimously.

### **Old Business**

Commissioner Schanz made a motion to approve the minutes. Commissioner Casucci seconded the motion. The motion was carried unanimously.

### **Treasurer's Report**

1. Bank statements, account reconciliations, and check images for October 2025 were given to Commissioner Casucci for verification.
2. Bank statements, account reconciliations, and check images for September 2025 were returned to the Treasurer.

3. \$318 was taken off change order #1 from Toyne because the right-side floor switch for the Q siren was not installed. The total amount for the invoice from Toyne is \$490,364.99

Commissioner Pettis made a motion to accept the Treasurer's report. Commissioner Keeler seconded the motion. The motion was carried unanimously.

### **Chief's Report**

1. Commissioner Casucci made a motion to approve Ryan Bruzdinski into membership in the Vischer Ferry Volunteer Fire Company. Commissioner Schanz seconded the motion. The motion was carried unanimously.
2. Commissioner Casucci made a motion to purchase the following:
  - a. Decon gear wash from Dival Safety for \$295
  - b. (xx) Structural firefighters' gloves from Dival for \$xxx each for a total of \$xxx.
  - c. (8) eight batteries for TIC from Dival for \$303.27 each, for a total of \$2,426.16.
3. Commissioner Casucci made a motion for ER-631 and any other support vehicles for the Convoy for Toys for Tots on November 16<sup>th</sup>. Commissioner Schanz seconded the motion. The motion was carried unanimously.
4. Commissioner Schanz made a motion to purchase two (2) batteries for each unit we have... I'm sorry, I didn't get this. Commissioner Pettis seconded the motion. The motion was carried unanimously.
5. Commissioner Schanz made a motion to declare old helmets, equipment, etc. surplus. Commissioner Pettis seconded the motion. The motion was carried unanimously.
6. There was discussion on two members who currently live outside the district, but would like to help other districts while still members in Vischer Ferry.
7. Received a mockup of the new TA-626.

### **Administrator's Report**

1. We would use the Town of Colonie's training tower, but we will not obtain a sexual harassment/molestation policy and will not allow minors to attend.
2. The Hurst tools are due for inspection. Commissioner Schanz made a motion to have MES service the Hurst tools for \$2,110. Commissioner Pettis seconded the motion. The motion was carried unanimously.
3. Tim will contact Avid Insurance to inspect the boilers and generators in all the stations.

### **Administrative Assistant's Report**

No report

## **New Business**

1. Received information from Quick Response for a Hometown Heroes Appreciation Night on Monday, December 15<sup>th</sup>.
2. Received the Letter of Credit from TD Bank. In the future, the collateral letter will be sent via e-mail.
3. Received the client statement from UBS for October 2025.
4. Received the 2026 General Fund Budget.

## **Miscellaneous**

1. The cracks in the parking lot at Station #1 were filled by DelSignore.
2. TA-626 will be here for inspection on Wednesday, November 12<sup>th</sup> at 9:00 AM.
3. There was discussion on a SCBA washing machine. The cost of the machine would be \$8,000 to \$10,000. Vischer Ferry, Jonesville, Hillcrest, West Crescent, Clifton Park, and Rexford are interested in purchasing and sharing the cost of the machine. Commissioner Schanz made a motion to pursue purchasing a SCBA PPE Processing machine with the afore mentioned districts.

## **Executive Session**

Commissioner Pettis made a motion to go into Executive Session for the purpose of discussion regarding current litigation. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Commissioner Pettis made a motion to come out of Executive Session. Commissioner Keeler seconded the motion. The motion was carried unanimously.

## **Adjournment**

Commissioner Schanz made a motion to adjourn. Commissioner Casucci seconded the motion. The motion was carried unanimously. The meeting adjourned at 9:15 PM. The next meeting will be Monday, December 8, 2025 at 7:30 PM in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary  
Board of Fire Commissioners  
Vischer Ferry Fire District

Kevin Bowman, Chairman  
Board of Fire Commissioners  
Vischer Ferry Fire District

