

RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on October 13, 2025.

The monthly meeting convened at 7:30 PM in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Andrew Casucci, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Administrative Assistant Lisa Castaldo, Chief Tim Kimball, 1st Assistant Chief Allen Van Cleef, 2nd Assistant Chief Michael Stanley, and Don Andrews.

Snowplow Bid Opening

1. Received one bid from Bowman Enterprise - \$40,000 for a 2-year contract period.

Commissioner Schanz made a motion to award the snow removal contract to Bowman Enterprises for \$40,000 based on a 2-year contract period. Commissioner Pettis seconded the motion. The motion was carried. Commissioner Bowman abstained.

Executive Session

Commissioner Schanz made a motion to go into Executive Session for the purpose of discussing the medical history of an individual. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Commissioner Schanz made a motion to exit the Executive Session. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Bills

1. A listing of transactions numbered 17852 through 17908, totaling \$26,160.73, was presented to the Board for approval.

Commissioner Pettis made a motion to pay the bills. Commissioner Schanz seconded the motion. The motion was carried unanimously.

Old Business

1. Contract for Town of Colonie training tower:
 - a. We could sign it per our attorney, but the amount for sexual harassment insurance would have to be lower or omitted. We do not have any underage members.
 - b. Avid Insurance will not write a policy for sexual harassment or for under age members.

Commissioner Keeler made a motion to approve the minutes. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Treasurer's Report

1. Bank statements, account reconciliations, and check images for September 2025, and the listing of transactions approved and paid in September 2025 were given to Commissioner Casucci for verification.
2. Bank statements, account reconciliations, and check images for August 2025 were returned to the Treasurer.
3. We received an invoice from Toyne for the tanker. It will be held until the change orders can be reconciled with our records.
4. Greenlight asked us to invoice them for monthly electricity charges based on our analysis of their usage share. Our records show that they consume about 35% of the billed amount at Station #2.
5. Received a reimbursement from OSC for \$900. This was for EMS recertification classes for three of our firefighters.
6. We have not yet received invoices from the following:
 - a. Motorola for the radio chargers
 - b. Auto Solutions for the up-fitting of the 2025 Tahoe
 - c. Menands Classic Cars for the additional repairs to the 2017 Tahoe

Commissioner Pettis made a motion to accept the Treasurer's report. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Chief's Report

1. Commissioner Pettis made a motion for Aidan Caligiuri, Jim Caligiuri, and Ashley Meyer to take Firefighter II on October 21 through 11-18 and Survival on October 14,16,18 at the Training Center. Commissioner Schanz seconded the motion. The motion was carried unanimously.
2. Commissioner Pettis made a motion to approve the following apparatus:

- a. ER-631 and any other support vehicles for the Toys for Tots Convoy on November 16, plus any other pickup and ETAs throughout the month for toy collection
 - b. Apparatus for Halloween parades the week end of October 25th.
3. The new 2025 Tahoe will be going into service tonight.
4. The 2016 Tahoe will be going out to Stripes to be relettered as M-623.

Administrator's Report

1. Commissioner Schanz will investigate the backflow preventor for Station #3.
2. Infinity Med Solutions will be doing the physicals again this year.
3. LOSAP and OSHA reports have been sent to members.
4. Former members records have been sent to them.

Administrative Assistant's Report

1. The parking lot cracks at Station #1 will be sealed during the week of October 13, weather dependent.
2. The district signs are up.

New Business

1. Don Andrew and Mark Hines thanked the Commissioners for helping make Lobsterama a success.
2. President Brousseau presented an event for the Company. It will be a Night Out at the Movies on October 26, 2025 at the Malta Drive-in. Commissioner Schanz made a motion to approve the Night Out at the Movies on October 25, 2025 at the Malta Drive-in. Commissioner Pettis seconded the motion. The motion was carried unanimously.
3. President Brousseau presented a request for a Homeschool Fire Prevention Program at Station #1 on Wednesday, October 29th. Commissioner Schanz made a motion to approve the Homeschool Fire Prevention Program at Station #1 on Wednesday, October 29th. Commissioner Pettis seconded the motion. The motion was carried unanimously.
4. Received a change order, #5, from Toyne for \$170.
5. Received the minutes of the September 3, 2025 meeting of the Vischer Ferry Fire Company.
6. Received the verification of publication of the legal notice for the Budget Hearing from the Gazette. The public hearing will be held at Station #2 on October 21, 2025 beginning at 7:00 pm.
7. Received the minutes of the July 17, 2025 meeting of the ESAB.
8. Received the client statement for September 2025 and transaction from UBS.
9. Received a letter from the Hannigan Law Firm PLLC regarding 2026 legal services. Commissioner Pettis made a motion to retain Hannigan Law Firm PLLC at their quoted fee for 2026. Commissioner Casucci seconded the motion. The motion was carried unanimously.

10. FASNY will be presenting a workshop on Saturday, November 1st.

Miscellaneous

1. The traps and drains at Station #1 were cleaned by Rooterman.
2. The tanker was shipped October 22nd.
3. ETA-625 went out for the power steering to be repaired. Rust was found on the rear body. This will be sanded and sprayed in the spring.

Recess

Commissioner Pettis made a motion to recess until Tuesday, October 21 at 7:30 PM. Commissioner Casucci seconded the motion. The motion was carried unanimously. The meeting was recessed at 9:10 PM.

Budget Hearing

Commissioner Pettis made a motion to begin the Budget Hearing at 7:00 PM. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Those in attendance were Commissioner Bowman, Commissioner Casucci, Commissioner Keeler, Commissioner Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrative Assistant Lisa Castaldo and Lt. Don Andrews. There were no members of the public in attendance.

The treasurer presented the Proposed 2026 Budget for review and discussion.

1. Commissioner Casucci made a motion to add an appropriation of \$33,000 to the Insurance Reserve Fund. Commissioner Pettis seconded the motion. The motion was carried unanimously.
2. Commissioner Casucci made a motion to eliminate the expenditure for the pick-up truck from the 2026 Proposed Budget. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Commissioner Pettis made a motion to close the Public Hearing. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Reconvene

Commissioner Pettis made a motion to reconvene the October 13, 2025 meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District. The meeting reconvened on Tuesday, October 21, 2025 at 7:30 pm in the Commissioners' room at Station #2.

Those in attendance were Commissioner Bowman, Commissioner Casucci, Commissioner Keeler, Commissioner Pettis, Treasurer Carl Visconti, Secretary Karan

Donohue, Don Andrews, and Administrative Assistant Lisa Castaldo. Commissioner Schanz was absent.

The Treasurer presented the adjusted General Fund Budget for 2026.

1. Commissioner Casucci moved and Commissioner Pettis seconded a resolution to override the Real Property Tax Cap for the 2026 Budget. The Secretary called the roll:

Commissioner Kevin Bowman	Yes
Commissioner Marty Schannz	Absent
Commissioner Andrew Casucci	Yes
Commissioner Grant Keeler	Yes
Commissioner Dave Pettis	Yes

The resolution is adopted.

2. Commissioner Casucci moved and Commissioner Pettis seconded a resolution to approve the Final Budget for 2026 that Exceeds the Real Property Tax Cap. The Secretary called the roll:

Commissioner Kevin Bowman	Yes
Commissioner Marty Schanz	Absent
Commissioner Andrew Casucci	Yes
Commissioner Grant Keeler	Yes
Commissioner Dave Pettis	Yes

The resolution is adopted.

3. There was discussion on the change orders from Toyne:

- a. Change order #1 was for \$738. Commissioner Schanz said it was supposed to be \$420. This may have been credited in change order #5.
- b. Change order #2 was for \$9,944. All agreed.
- c. Change order #3 was for \$716. All agreed.
- d. Change order #4 was for \$0. This was questioned.
- e. Change order #5 was for \$170. All agreed.
- f. Change order #6 was for \$0. This was questioned.

4. An invoice was sent to Greenlight for the August and September colocation fees. The total was \$2,456.23, which includes \$1,800 (monthly service compensation @ \$900 for three stations) plus their share (35%) of the electricity usage for Station #2. We have been informed that they will eventually be getting their own meter.
5. The fitness room flooring will be done by a member of the Company.
6. A benefit payment from the Insurance Reserve Fund was approved for a Fire Company member. Commissioner Pettis made a motion for a 2025 budget

modification to add an appropriation for “Expenditure – Reserves” in the amount of \$6,250 for the benefit payment from the Insurance Reserve Fund. Revenue to be provided by moving \$6,250 from “Fund Balance - Reserves” (A863) to “Appropriated Fund Balance - Reserves” (A511). Commissioner Keeler seconded the motion. The motion was carried unanimously.

Adjournment

Commissioner Pettis made a motion to adjourn. Commissioner Casucci seconded the motion. The motion was carried unanimously. The meeting was adjourned at 7:45 PM. The next meeting will be Monday, November 11, 2025 at 7:30 PM in the Commissioners’ room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer Ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District