

Re: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on June 9, 2025.

The monthly meeting convened at 7:30 pm in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Andrew Casucci, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Administrative Assistant Lisa Castaldo, 1st Assistant Chief Allen Van Cleef, 2nd Assistant Chief Michael Stanley, Captain Trevor Bobrow, and Phil Brousseau.

Bills

A listing of transactions numbered 17634 through 17683, totaling \$32,286.21, was presented to the Board for approval. Commissioner Pettis made a motion to pay the bills. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Old Business

Commissioner Pettis made a motion to approve the minutes of the May 12, 2025, meeting. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Treasurer's Report

1. Bank statements, account reconciliations, and check images for May 2025 and the listing of transactions approved and paid in May 2025 were given to Commissioner Casucci for verification.
2. Bank statements, account reconciliations, and check images for April 2025 were returned to the Treasurer.
3. Received an invoice from Kenworth Northeast Group totaling \$213,844 for the tanker chassis. Their bid spec was \$204,944. Commissioner Casucci made a motion to pay \$204,944 to Kenworth. Commissioner Schanz seconded the motion. The motion was carried unanimously.

Commissioner Pettis made a motion to accept the Treasurer's report. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Chief's Report

1. Commissioner Schanz made a motion to approve a tanker shuttle drill at Rexford on 6-17. Commissioner Casucci seconded the motion. The motion was carried unanimously.
2. Commissioner Schanz made a motion to purchase (5) Check & Inject training kits from emsstuff.com for \$25.50 each for a total of \$127.50. Commissioner Casucci seconded the motion. The motion was carried unanimously.
3. Commissioner Schanz made a motion to approve:
 - a. ETA-622, ETA-625, and M-624 to Rexford for a drill on 6-17
 - b. All apparatus for the July 4th parade
 - c. ER-631 or ETA-621 for the July 4th fireworks at Clifton CommonsCommissioner Casucci seconded the motion. The motion was carried unanimously
4. Captain Bobrow made a presentation for an on-site fitness facility at Station #3. He will organize a committee to research this. Commissioners Schanz and Pettis will sit on the committee.
5. A request for Hurst upgrade kits were tabled.

Administrator's Report

1. Firefighter Will Sieber will need a yearly SCOTT fit test and a letter verifying OSHA credits from Galway. Secretary Donohue will contact Wendy Tennant from Saratoga County Self-Insurance to discuss what we will need from him.
2. The myQ app, for the six (6) garage doors at Station #3, has now been installed on the Commissioners' phones and the iPads.
3. Hose test has been rescheduled for Wednesday, June 11.
4. First Due is close to going live.

Administrative Assistant

1. The parts for the sign at Station #2 have been ordered.
2. We will contact VRS and Mr. SEW & Sew for new quotes to replace the hose bed cover on ETA-625.
3. All items on the tool list have been received.

New Business

1. Received information on a car show at Quick Response.
2. Received the client statement from UBS for May 2025.
3. Received a copy of the legal notice to bidders, published on May 15, 2025, in the Gazette, for a 2025 Chevrolet Tahoe.

Miscellaneous

1. DeSignore is waiting for the weather to repair the parking lot at Station #1.
2. Still working on bringing water to Station #2.
3. Received a quote for \$19,293.60 from Auto Solutions of New York, Inc. to up new 2025 Tahoe. Commissioner Schanz will attempt obtain additional quotes.
4. All apparatus has been inspected, and preventive maintenance has been done.
5. ETA-622 will have rear canister tanks replaced in the fall.
6. ETA-622 needs new springs.
7. Foam cannot be mixed. We can use Mutual Aid foam, but the truck must be flushed before it can be refilled with our foam.

Adjournment

Commissioner Pettis made a motion to adjourn. Commissioner Casucci seconded the motion. The motion was carried unanimously. The meeting was adjourned at 9:10 pm. The next meeting will be Monday, July 14, 2025, in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer Ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District