

RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on May 12, 2025.

The monthly meeting convened at 7:30 pm in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Andrew Casucci, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Administrative Assistant Lisa Castaldo, Chief Tim Kimball, 1st Assistant Chief Allen Van Cleef, 2nd Assistant Chief Michael Stanley, and George Donohue.

Bills

1. A listing of transactions numbered 17578 through 17632, totaling \$25,287.73, was presented to the Board for approval.

Commissioner Schanz made a motion to pay the bills. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Old Business

Commissioner Schanz made a motion to approve the minutes of the April 14, 2025 meeting. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Treasurer's Report

1. Bank statements, account reconciliations, check images for April 2025, and a listing of transactions approved and paid in April 2025 were given to Commissioner Casucci for verification.
2. Bank statements, account reconciliations, and check images for March 2025 were returned to the Treasurer.

Commissioner Pettis made a motion to accept the Treasurer's report. Commissioner Schanz seconded the motion. The motion was carried unanimously.

Chief's Report

1. Commissioner Schanz made a motion to approve Jim and Aiden Caligiuri as members of the Vischer Ferry Volunteer Fire Company. Commissioner Pettis seconded the motion. The motion was carried unanimously.
2. Commissioner Schanz made a motion to approve the following:
 - a. Kevin Bowman to attend the Chaplain Conference in Niagara Falls, 5-19 through 5-22
 - b. Auto Extrication drill at Lake Auto on 5-14Commissioner Pettis seconded the motion. The motion was carried unanimously.
3. Commissioner Schanz made a motion to purchase the following:
 - a. Four (4) Mustang suits and other water rescue equipment, as budgeted, from Rescue Products International, Inc. for \$5,235.80
 - b. Air bag controller repair from Power Hawk Technologies for \$225.48
 - c. Replacement battery kit from Blowhard Fans for \$828Commissioner Pettis seconded the motion. The motion was carried unanimously.
4. Commissioner Schanz made a motion to approve ER-631 and pickup trucks as needed for an extrication drill at Lake Auto, in Ballston Lake, on May 14. Commissioner Pettis seconded the motion. The motion was carried unanimously.
5. Received a letter of recommendation from Chief Russell DeRidder of Galway, for William Seibert.

Administrator's Report

1. Hose test will be Wednesday, May 14.
2. The request for the hall from the YMCA for a community fitness event was not approved due to the hall not being available.

Administrative Assistant

1. Commissioner Schanz made a motion to approve hall rentals for June 8, June 21, and June 28. Commissioner Pettis seconded the motion. The motion was carried unanimously.
2. Commissioner Schanz made a motion to purchase a 9-drawer work bench and assorted tools from Lowe's for \$1,810.35. Commissioner Pettis seconded the motion. The motion was carried unanimously. The list of items is attached.
3. Commissioner Schanz made a motion to approve a lawn maintenance agreement with Apex Turf to treat the front and both side lawns of Station #2. Services to include four (4) applications at \$227.30 each for a total cost of \$909.20. Commissioner Pettis seconded the motion. The motion was carried unanimously.

New Business

1. Received *Fire District Affairs* for April–May 2025.
2. Received a check from Utica Mutual Insurance (#2424622), for \$1,775.92 in payment of a claim involving Car-620. (Collision with a deer on April 5, 2025)
3. Received an updated quote from Tech Valley Concrete for \$26,192 to repair the apparatus room floor at Station #2. The final price includes the installation of a floor decal, additional color striping, and extra grinding work. This adds to \$7,282 to the project total approved at the April 14, 2025 meeting.
4. Received the Letter of Credit from TD Bank.
5. Received the client statement from UBS for April 2025.
6. Received a letter from Donna Rokjer, Treasurer of the West Crescent Fire District, asking for the current pay rate and hours per week of our treasurer.
7. Received the minutes of the March 20, 2025, meeting of the Emergency Services Advisory Board.

Miscellaneous

1. Overhead Doors of Albany has fixed the apparatus bay door at Station #2.
2. Our maintenance person will be changing doors and adding openers at Station #3.
3. There is a meeting with the judge in the litigation with Shafer on May 29th.
4. DelSignore is looking at the cracks in the parking lot at Station #1.
5. There was a discussion on the boat launch. We will wait until the water level goes down.
6. We will do the paintwork on the top of ETA-625 or else have VRS look at it when it goes in for service.
7. When ETA-622 was taken off road for a mutual aid call with Rexford, the wheel chock holders were bent, and a wheel chock is missing.
8. Commissioner Keeler and the maintenance person are working on placing the district signs.
9. Pump test and servicing the trucks will begin next week.
10. Kenworth will not be issuing the invoice for the tanker chassis until we receive the completed vehicle from Toyne. The chassis warranty coverage will begin when we take possession of the tanker.
11. The handles of ETA-621 are chipping because of a design flaw from Spartan.
12. Attorney Hannigan will have the bid documents and specifications for the new Chief's vehicle completed by May 15, 2025. Bid opening is scheduled for June 2, 2025. There will be a meeting on Monday, June 2, 2025. There will be a meeting on Monday, June 2, at 7:30 pm at Station #2 to review the bids.
13. At the District's request, an additional portable radio for the tanker was added to the Motorola quotes approved last month. The total cost for the 2025 radio purchase is now \$72,786.75 (NYS OGS Contract, Group 77200, Award 23141, Vendor PT68722)
14. We do not have a completion date for the new tanker, but the pump has been shipped to Toyne.
15. George Donohue said that the memorial will be installed this week.

16. George Donohue spoke on the Canal Celebration in October:
 - a. Events will be at Amity Church, the Vischer Ferry General Store, and Station #1. Use of the training room for an artist's presentation was requested and approved.
 - b. The use of the Station #1A driveway for a reviewing stand for the parade was also requested and approved.
17. Commissioner Schanz made a motion to have CMC rebuild the pump for the hot water heat loop for \$2,047.71. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Executive Session

Commissioner Pettis made a motion to go into Executive Session to discuss a personnel concern. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Commissioner Pettis made a motion to come out of Executive Session. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Recess

Commissioner Pettis made a motion to recess until Monday, June 2, 2025 at 7:30 pm in the Commissioners' room at Station #2. Commissioner Casucci seconded the motion. The motion was carried unanimously. The meeting was recessed at 9:55 pm.

Reconvene

The recessed meeting of Monday, May 12, 2025, reconvened at 7:30 pm on Monday, June 2, 2025.

Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Andrew Casucci, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, and Secretary Karan Donohue.

Bid Opening

Received two (2) bids:

1. Mangino Chevrolet \$55,431.43
2. DeNooyer Chevrolet \$59,229.46

Commissioner Pettis made a motion to approve the bid from Mangino Chevrolet for a 2025 Chief's vehicle for \$55,431.43, pending attorney review. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Commissioners Bowman and Schanz have met with the judge concerning litigation with Shafer Construction. There was a breakdown in negotiations, and Mr. Shafer would like

a trial. Depositions will be taken on October 10th, and on October 28th, a court date will be set.

Respectfully submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer Ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District

