

RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on May 12, 2025.

The monthly meeting convened at 7:30 pm in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Andrew Casucci, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Administrative Assistant Lisa Castaldo, Chief Tim Kimball, 1st Assistant Chief Allen Van Cleef, 2nd Assistant Chief Michael Stanley, and George Donohue.

Bills

1. A listing of transactions numbered 17578 through 17632, totaling \$25,287.73, was presented to the Board for approval.

Commissioner Schanz made a motion to pay the bills. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Old Business

Commissioner Schanz made a motion to approve the minutes of the April 14, 2025 meeting. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Treasurer's Report

1. Bank statements, account reconciliations, check images for April 2025, and a listing of transactions approved and paid in April 2025 were given to Commissioner Casucci for verification.
2. Bank statements, account reconciliations, and check images for March 2025 were returned to the Treasurer.

Commissioner Pettis made a motion to accept the Treasurer's report. Commissioner Schanz seconded the motion. The motion was carried unanimously.

Chief's Report

1. Commissioner Schanz made a motion to approve Jim and Aiden Caligiuri as members of the Vischer Ferry Volunteer Fire Company. Commissioner Pettis seconded the motion. The motion was carried unanimously.
2. Commissioner Schanz made a motion to approve the following:
 - a. Kevin Bowman to attend the Chaplain Conference in Niagara Falls, 5-19 through 5-22
 - b. Auto Extrication drill at Lake Auto on 5-14Commissioner Pettis seconded the motion. The motion was carried unanimously.
3. Commissioner Schanz made a motion to purchase the following:
 - a. Water rescue equipment from Rescue Products International, Inc. for \$5,235.80
 - b. Air bag controller repair from Power Hawk Technologies for \$225.48
 - c. Replacement battery kit from Blowhard Fans for \$828Commissioner Pettis seconded the motion. The motion was carried unanimously.
4. Commissioner Schanz made a motion to approve ER-631 and pickup trucks as needed for an extrication drill at Lake Auto, in Ballston Lake, on May 14. Commissioner Pettis seconded the motion. The motion was carried unanimously.
5. Received a letter of recommendation from Chief Russell DeRidder of Galway, for William Seibert.

Administrator's Report

1. Hose test will be Wednesday, May 14.
2. The request for the hall from the YMCA for a community fitness event was not approved due to the hall not being available.

Administrative Assistant

1. Commissioner Schanz made a motion to approve hall rentals for June 8, June 21, and June 28. Commissioner Pettis seconded the motion. The motion was carried unanimously.
2. Commissioner Schanz made a motion to purchase tools for \$1,412.35 from Lowe's. Commissioner Pettis seconded the motion. The motion was carried unanimously.
The list of tools is attached to the Administrative Assistants report.
3. Commissioner Schanz made a motion to have Apex Turf t. apply four applications of pesticides to two sides of Station #2 for \$909.20. Commissioner Pettis seconded the motion. The motion was carried unanimously.

New Business

1. Received *Fire District Affairs* for April–May 2025.
2. Received a check, #2424622, for \$1,775.92 for an accident involving Car-620 hitting a deer on April 5, 2025.
3. Received a quote from Tech Valley Concrete for \$26,192 to repair the apparatus floor and add a decal with colors and additional striping. This includes the addendum that was needed for the motion from the April 14, 2025, meeting.
4. Received the Letter of Credit from TD Bank.
5. Received the client statement from UBS for April 2025.
6. Received a letter from Donna Rokjer, Treasurer of the West Crescent Fire District, asking for the current pay rate and hours per week of our treasurer.
7. Received the minutes of the March 20, 2025, meeting of the Emergency Services Advisory Board.

Miscellaneous

1. Overhead Doors of Albany has fixed the door at Station #3.
2. Our maintenance person will be changing doors and adding openers at Station #3.
3. There is a meeting with the judge in the litigation with Shafer on May 29th.
4. DelSignore is looking at the cracks in the parking lot at Station #1.
5. There was a discussion on the boat launch. We will wait until the water level goes down.
6. We will do the paintwork on the top of ETA-625 or else have VRS look at it when it goes in for service.
7. When ETA-622 was taken off road for a mutual aid call with Rexford, the wheelchock holders were bent, and a wheelchock is missing.
8. Commissioner Keeler and the maintenance person are working on placing the district signs.
9. Pump test and servicing the trucks will begin next week.
10. We do not have to pay for the truck chassis until we receive it. The warranty will start when we take possession of the chassis.
11. The handles of ETA-621 are chipping because of a design flaw from Spartan.
12. The specs on the new Tahoe will be done by Friday. We will go out to bid at the June meeting. There will be a meeting on Monday, June 2, at 7:30 pm at Station #2 to go over the specs.
13. The radio for the tanker is \$7,507.87 from Motorola.
14. We do not know when the tanker will be done. The pump has shipped from Germany.
15. George Donohue said that the memorial will be installed this week.
16. George Donohue spoke on the Canal Celebration in October:
 - a. Events will be at Amity Church, the Vischer Ferry General Store, and Station #1.
 - b. We can use the training room for an artist presentation
 - c. We can use the driveway of Station #1A for a reviewing stand for the parade

17. Commissioner Schanz made a motion to have CMC rebuild the pump for the hot water heat loop for \$2,047.71. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Executive Session

Commissioner Pettis made a motion to go into Executive Session to discuss a personnel concern. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Commissioner Pettis made a motion to come out of Executive Session. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Adjournment

Commissioner Pettis made a motion to adjourn. Commissioner Casucci seconded the motion. The motion was carried unanimously. The meeting was adjourned at 9:55 pm. The next meeting will be Monday, June 9, 2025, at 7:30 pm in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer Ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District

